

NEW DIMENSIONS HIGH SCHOOL

EMPLOYMENT REFERENCE FORM

Please return this form to:
New Dimensions High School
4900 Old Pleasant Hill Road
Kissimmee, FL 34759
Phone: 407-870-9949 Fax: 407-870-8976

TO BE COMPLETED BY APPLICANT

Applicant Name _____ S.S. # ____/____/____
Last First M.

Previous Name(s) (Maiden) _____

Name of previous Supervisor _____

Company Name _____ Phone _____

I have applied to New Dimensions High School, Florida for the following position(s):

I authorize you to provide New Dimensions High School with information regarding my suitability for employment. I further release and hold harmless my former employer from any action or liability for any information provided or statement made in good faith.

Applicant Signature

Date

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1. How long have you known the applicant? _____

2. In what capacity have you known the applicant?

Personal Co-Worker Subordinate Other _____

3. What was the applicant's position? _____

4. Describe the duties of the applicant: _____

5. What were the dates of employment? From _____ To _____
Month/Day/Year Month/Day/Year

6. What was the applicant's reason for leaving? _____

7. Did the applicant receive any disciplinary action or reprimand? Yes No Not Known

8. Was the applicant asked to resign? Yes No Not Known

9. Did the applicant pass a probationary period? Yes No Not Known

10. Was the applicant's certificate/contract suspended, revoked or non-renewed? Yes No Not Known
Reason (if known) _____

11. If a vacancy existed in your school/business for which the applicant was qualified would you recommend him/her for employment? Yes No

If no, please explain: _____

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PLEASE CONSIDER THIS APPLICANT IN RELATION TO THE QUALITIES LISTED BELOW.

Indicate your rating by checking ✓ the appropriate box

5 = Extremely competent/professional 4 = Very competent/professional 3 = Competent/professional
 2 = Less than competent 1 = Much less than competent 0 = Not observed/unknown

TEACHER DIMENSIONS – (Complete for teacher applicants only)	5	4	3	2	1	0
<i>Planning</i> – (content, coverage, utilization of instructional materials, activity source and goal focusing)						
<i>Management of Student Conduct</i> – (rule explication and monitoring, overlapping, quality of desist, group alert, movement smoothness, movement slowdown and praise)						
<i>Instructional Organization and Development</i> – (efficient use of time, review of subject, lesson development, teacher feedback and management of seatwork/homework)						
<i>Presentation of Matter</i> – (presentation of conceptional knowledge, explanatory knowledge, academic rule knowledge and presentation of value knowledge)						
<i>Verbal and Nonverbal Communication</i> – (control of discourse, emphasis task attraction and challenge, speech and body language)						
<i>Testing</i> – (preparation for testing administration and formative feedback)						
PROFESSIONAL/PERSONAL QUALITIES (Complete for all applicants)						
Quality of work/work habits						
Ability to work with others						
Ability to learn						
Dependability/Attendance						
Attitude						
Judgment/Common sense						
Initiative						
Health/Emotional Stability						
Personality						
Personal appearance						

Print Name _____ / _____ / _____
Person Providing reference
Signature
Date

School/Agency Name _____

Street _____ City _____ State _____ Zip _____

Position _____

Phone number for reference verification (_____) _____