



**NDHS BOARD OF DIRECTORS MEETING
Minutes - November 19th, 2008**

Members Present:

**Deloris J. McMillon
Susan Crutchfield
Carmen R. Torres
Jonathan Harrell
Jacqueline Grimm
Ryan H. Adams**

**Christina Cafiero
Lawrence Shamsid-Deen
Michael Magruder, by proxy
Karen Butler-Miller, by phone
Lynn Sparrock**

The meeting opened at 7:30 a.m. in the office of attorney Michael Magruder, located at 203 S. Clyde Avenue, Kissimmee, Florida.

Lynn opened the discussion as Acting President. She provided an opportunity for the introduction of all present. She moved to discuss the next item on the agenda and the Nomination Committee presented their report.

The Nomination Committee members, Lawrence Shamsid-Deen, Jackie Grim and Deloris McMillon, reported as follows: That they met on 10/24/08 and selected the following candidates to be nominated for election as officers of the board for the next fiscal year:

**Deloris McMillon – President
Susan Crutchfield – Vice- President
Carmen R. Torres – Secretary**

In addition to the above nominations, Mr. Lawrence Shamsid-Deen placed his name for candidacy for the president’s position. No other nominations were presented.

Jonathan Harrell motioned to close the nominations and accept them as presented. Christina Cafiero seconded the motion. The motion carried unanimously.

All members voted by ballot and the ballots were counted by the acting President with the following results:

President Position:	Deloris McMillon - 9 votes; Lawrence Shamsid-Deen – 1 vote
Vice President Position:	Susan Crutchfield – received 10 votes
Secretary Position:	Carmen R. Torres – received 10 votes

Jonathan Harrell motioned to accept the new officers as voted. Lawrence Shamsid-Deen seconded. The motion carried unanimously.

Deloris McMillon immediately acted as Chair of the Board and called for the next item on the agenda, namely, to establish a committee to review the By-Laws. She appointed Carmen Torres to be the Chair of said committee and the following members volunteered to be part of said committee:

Susan Crutchfield; Karen Butler-Miller; and Lynn Sparrock

The goal of the committee is to review the By-Laws and make recommendations to the Board at the next meeting. Committee members will select a date for their meeting at a later time. All members of the Board are encouraged to send any comments, suggestions and/or recommendations to the By- Laws Committee Chair.

Other discussions:

The board unanimously agreed to meet quarterly on the 4th Wednesday. The next quarterly meeting will take place on January 28th, 2008 at 7:30 a.m. at 203 S. Clyde Avenue, Kissimmee, Florida. It was also agreed that the Board’s annual meeting will take place in April of every year.

Additional information:

Karen Butler-Miller mentioned that Tommy Tate’s wife was very ill and encouraged the Board members to send him words of encouragement.

Christina Cafiero invited the Board members to join the NDHS Holiday Gathering which will take place on December 17th, 2008 at 4:00 p.m. at the school. The NDHS teacher/staff are gathering recipes to share with others and they exhort the Board members to join in submitting the most precious recipes to share with others.

Karen Butler-Miller shared the wonderful things that are happening with Alice, and Christina Cafiero indicated that perhaps Alice may be able to speak to the Law Class at NDHS, when feasible.

The meeting was adjourned at 8:30 a.m.

Action Items:

Who	Does What	By When	Status
Jacqueline Grimm	To provide a list of board members with phone/e-mail addresses to all members no later than 12/19/08.	12/19/08	Completed
Carmen Torres and/or designee	To send a reminder of the meeting set for 1/28/09.	01/16/09	Completed
All Members	To review minutes from 11/19/08 and send any corrections prior to the next meeting, on 1/28/09.	1/28/09	Pending
Carmen Torres	To meet with the By-Laws Review Committee and provide any recommendations to the Board at the next board meeting on 1/28/09.	No later than 1/26/09	Completed
All Members	To strive to attend the NDHS Holiday Gathering on 12/7/09.	12/07/08	Completed

