

## New Dimensions High School Student Internet Use Procedures

New Dimensions High School offers Internet and network access for students. This document contains the procedures for implementing the *Data Network Acceptable Use Policy* (applicable to students) for student use of the internet.

### **Educational Purpose**

Access to the Internet has been established for a limited educational purpose and shall be consistent with the school's curriculum and Sunshine State Standards. The term "educational purpose" includes academic activities and career development. Access has not been established as a public service or a public forum. **Students may not access any inappropriate websites including gaming, music, celebrity, or non-educational sites.**

New Dimensions High School has the right to place reasonable restrictions on the material accessed or posted through the system. Students are expected to follow the rules set forth in the Code of Student Conduct, the Data Network Acceptable Use Policy, and the law in their use of the Internet and network resources.

Students may not use the Internet for commercial purposes. This means you may not offer, provide, or purchase products or services through the Internet using any school resources.

### **Student Internet Access**

E-mail is an electronic mail system that allows students to communicate one-to-one with people throughout the world. Students may only have e-mail, chat room, web cam access, or any other forms of direct electronic communications under direct supervision of their teacher(s) for specific instructional purposes as designated by the school. New Dimensions High School, as required by the Children's Internet Protection Act (CIPA), will permit only specific authorized e-mail access.

All students will have access to Internet World Wide Web information resources through the classroom, media center, or computer lab.

If approved by administrators, students may contribute to a school web page. All content must be pre-approved by the appropriate staff.

### **Unacceptable Uses**

The following uses of New Dimensions High School's Internet access are considered unacceptable:

#### **Personal Safety**

Students should promptly disclose any messages received that are inappropriate or make you feel uncomfortable to a teacher. Students will not post personal contact information about themselves or other people. Personal contact information includes: Student's full name (First and Last), address, telephone numbers, school address, work address, etc. This information may not be provided to an individual,

organization, or company, including web sites that solicit personal information.

#### **Illegal Activities**

Do not attempt to gain unauthorized access to New Dimensions High School's network or to any other computer system through the Internet or go beyond authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purpose of "browsing". Do not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal [F.S. 815 Computer-Related Crimes].

Do not use New Dimensions High School's network to engage in any illegal act, which includes, but is not limited to, arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of persons, or violating any provision of the *Code of Student Conduct*.

#### **System Security**

Students are responsible for individual network access and must take all reasonable precautions to prevent access by others. Under no conditions should a student provide passwords to another person. Students will immediately notify a teacher or the school's Technology Coordinator if a possible security problem has been identified. Any attempt by a student to look or scan for security problems will be construed as an illegal attempt to gain access. Students will use NDHS approved virus protection software to avoid the inadvertent spread of computer virus if files are downloaded.

Under no circumstances are students permitted to use a workstation to gain access to student grades or other private student records.

Students will not load unauthorized software on computers or on file servers. Students will not use any equipment or software to bypass, destruct, modify, "hack", or abuse the New Dimensions High School network system or disrupt the network activities of others. Any student identified as a security risk or having a history of problems with computer and/or network access may be denied authorization.

Student owned hardware will not be permitted to connect to the school's network unless written permission is granted by the school principal. Appropriate anti-virus software and security software must be activated before network use.

#### **Inappropriate Language**

Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages. Students will not use obscene, profane, lewd, vulgar, rude, threatening, or disrespectful language. Students will not harass another person. Harassment, as defined in the *Code of Student Conduct*, is the act of using unwelcome gestures, words, or written statements to annoy, demean, denigrate, defame, malign, or ridicule another person. Harassment can

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include, but is not limited to, sexual and racial harassment. If a student is told by a person to stop sending messages, he or she must stop.

Students shall not post false or defamatory information about a person or organization.

Students shall not forward any message that was sent from another person without permission of the original sender of the message. Students will not post private information about another person.

**Respecting Resource Limits**

Students may use the system only for educational and career development activities. Students will not download large files unless absolutely necessary. If necessary, students should download the file at a time when the system is not being heavily used. Students will not post chain letters or engage in "Spamming". Spamming is sending an annoying or unnecessary message to a large number of people.

**Plagiarism and Copyright**

Do not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours. Respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, follow the expressed requirements. Students should request permission from the copyright owner.

**Inappropriate Access**

In accordance with the Children's Internet Protection Act (CIPA), all New Dimensions High School web access is filtered; however, this does not preclude the possibility that inappropriate sites are not blocked. Do not use the New Dimensions High School Internet to access material that is profane or obscene pornography, that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made if the purpose of access is to conduct research with instructor and administrative approval. Students shall immediately notify a teacher if inappropriate information is mistakenly accessed. This will protect students against a claim of intentional violation of this policy. Parents or guardians should instruct their students if there is additional material that they think would be inappropriate to access. New Dimensions High School fully expects that the student will follow his or her parent's/guardian's instructions in this area.

**Student Rights**

Student rights to free speech, as set forth in the *Code of Student Conduct*, also apply to communication on the Internet. New Dimensions High School's Internet is considered a limited forum similar to a school newspaper, and therefore administrators may restrict speech for valid educational

reasons. However, speech will not be restricted on the basis of a disagreement with the opinions a student expresses.

**Enforcement**

Routine maintenance and monitoring of the New dimensions High School Internet and network systems may lead to discovery that a student has violated these procedures, the disciplinary code, or the law. New Dimensions High School will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted on the school's network.

An investigation will be conducted if there is reasonable suspicion that a student has violated these procedures, the *Code of Student Conduct*, the *Data Network Acceptable Use Policy*, or the law. The investigation will be reasonable and related to the suspected violation.

**Due Process**

School administrators will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the New Dimensions High School network access. If the violation also involves a violation of the *Code of Student Conduct*, it will be handled in a manner described in that document.

**Limitation of Liability**

New Dimensions High School makes no guarantee that the function or the services provided by or through school's network will be error-free or without defect. NDHS will not be responsible for any damage suffered, including but not limited to, loss of data or interruptions of service. Students are responsible for making a backup copy of crucial files. New Dimensions High School is not responsible for the accuracy or quality of the information obtained through or stored on the network, NDHS will not be responsible for financial obligations arising through the unauthorized use of the network as the result of intentional misuse.

Please sign below to indicate that you have read New Dimensions High School Data Network Acceptable Use policy and agree to these policies and procedures. Students also understand that if he/she violates the above policy, their data network privileges can be terminated, and they may face other disciplinary actions.

Date: _____
Parent Name (Print): _____
Parent Signature: _____
Student Name (Print): _____
Student Signature: _____
Grade: _____ ID #: _____
Parent Phone # _____