

Student Email: \_\_\_\_\_

Student Phone #: \_\_\_\_\_

I, \_\_\_\_\_, agree to the following conditions as a participant in the Dual Enrollment Program at Valencia College.  
Initial (Student Name – Print Clearly)

- \_\_\_\_\_1. Once accepted and registered, I will give a copy of my schedule to Mrs. Barrett for approval.
- \_\_\_\_\_2. If I decide to drop/add a Valencia course I must FIRST see Mrs. Barrett to obtain approval. I understand that not completing this step will be cause for restriction from dual enrollment the following semester.
- \_\_\_\_\_3. If I WITHDRAW without written approval from Mrs. Barrett, I no longer will be eligible for Dual Enrollment courses at Valencia College.
- \_\_\_\_\_4. If I drop or withdraw from a class that has textbooks and/or consumable books (Student Success, etc.), I will pay the cost of the books issued through the Valencia bookstore.
- \_\_\_\_\_5. I must get the title, author, and edition of the books I will need for the course(s) in which I have enrolled. This will be done either at the online Valencia bookstore or at the campus bookstore. The list will be turned in to Mrs. Sosa and she will provide books or vouchers for all classes. I understand that all books become the property of New Dimensions High School and I will return the book(s) to Mrs. Sosa at the semester’s end. I am also required to bring the purchased book(s) to Mrs. Sosa within the first two weeks of the semester to register the book(s) as NDHS property. Any loose-leafed books must be returned in a binder purchased by the student.
- \_\_\_\_\_6. Once I have the list of books I need for the class(es), I will need to make an appointment with Mrs. Sosa to receive my books/voucher. Appointments must be kept. If I am going to be late, I must notify Mrs. Sosa and reschedule my appointment. Being late for an appointment will be treated as a walk-in and I will have to wait for availability. ALL appointments will be made during school hours 8:45am – 4:00pm.
- \_\_\_\_\_7. ALL books are due to Mrs. Sosa no later than five (5) days after the final exam. Failure to return a book(s) to Mrs. Sosa after five (5) days will result in a late fee. Late fees will be assessed at \$5 per day late. Lost or damaged books will be charged to me.
- \_\_\_\_\_8. I understand that all dual enrollment books are signed out to me **ONLY** and they are my full responsibility. I may not loan these books to anyone else. If I choose to loan my book(s), I will lose my opportunity to attend Dual Enrollment classes the following semester.
- \_\_\_\_\_9. If I fail a course at Valencia, I will be required to reimburse NDHS for the cost of the book(s) purchased from the Valencia book store.
  - If I fail a class I will not be permitted to take classes at Valencia for 1 semester.
  - If I fail a class in 2 separate semesters, I will no longer be eligible for Dual Enrollment.
  - If I fail two or more classes within a semester, I will no longer be eligible for Dual Enrollment.
  - If I receive a D in any dual enrollment class, I will be placed on probation and will only be permitted to enroll in a maximum of 2 classes the following semester.
  - If I receive a D in any dual enrollment class for 2 consecutive semesters, I will not be permitted to take classes at Valencia for 1 semester.
  - If I receive more than 1 D in a semester at Valencia, I will not be permitted to take classes at Valencia for 1 semester.
- \_\_\_\_\_10. I will check the NDHS web site and my Google account weekly for any announcements of campus happenings that may have been posted. It is my responsibility to keep up with any requirements or activities of the high school.
- \_\_\_\_\_11. I will check my Florida Virtual Campus account to ensure that I am meeting the minimum requirements for Bright Futures scholarships as well as check on my graduation requirements.
- \_\_\_\_\_12. I must sign in and out at the front office when leaving or entering campus to or from classes. I must always be in NDHS dress code and wear my NDHS I.D. when on campus. Failure to do so will result in losing my opportunity to attend dual enrollment classes the following semester.
- \_\_\_\_\_13. ONLY students enrolled FULL TIME at Valencia are eligible to exempt the required NDHS Senior Success Initiative course required of all NDHS seniors. Dual Enrollment students are required to take the Student Success Course.
14. The following requirements must be met for Dual Enrollment Juniors and Seniors
  - a. All juniors must have passed all state required tests.
  - b. Seniors must meet all graduation requirements before the start of senior year.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Phone #