

NDHS BOARD MEETING

MINUTES

Date: 6/25/2025

Time: 8:30 AM

The June 25, 2025 NDHS Board meeting was called to order at 8:30 AM. Attending in person were Mike Alfery, Jeremy Mezzina, Kulsoom Khanani and Sandie Martinez and Wendy Farrell, Lynn Sparrock attended virtually.

The only attendee from the public was Debra Bele from the Osceola School District. There were no public comments.

The minutes from the April Board meeting were reviewed. Lynn made a motion to approve. Sandie seconded the motion. The board approved

- The following items were approved unanimously.
- School calendar
- Mental health plan
- Reunification plan
- Internet Safety Plan
- CERP Plan

Mike provided a Budget Review. Which included a YTD account of the annual budget, updated on funds spent for the campus renovation and FRS Audit.

Additionally, it was discussed that survey three has not been completed so the schools FEFP payment was not recalibrated to reflect actual student numbers. This adjustment will be made by the school district next fiscal year.

Mr. Alfery then proposed a \$500.00 retention bonus for all full-time staff members and \$250.00 for part-time employees. The retention bonus passed unanimously.

Mr. Mezzina presented a possible schedule change that would reduce the school hours from 9:15 AM - 4:00 PM to 9:15 – 3:28. He indicated that we have more seat time than needed and that the length of the day was a common complaint in staff surveys. He also stated that shortening the day would allow for teachers and students to have time after school to take care of appointments and that this adjustment would allow for a better commute for all involved. Sandie Martinez made a motion to approve the schedule change. The motion was approved unanimously.

Mr. Alfery presented the 2025-2026 annual budget. The budget is based on a headcount of 455 students and utilizes reserves to complete the campus renovation. 3% increase for support staff and a 2% increase for directors. A motion to approve the budget as presented was made by Kulsoom Khanani, seconded by Lynn Sparrock and passed unanimously.

The next item discussed was an audit that was conducted by FRS. Mr. Alfery let everyone know that he was close to being done with the audit and he expected to pay approximately \$125,000 to FRS for payments due to staff members and fines. The audit covered from 2010 forward. During the audit Mr. Alfery found that we had not properly paid FRS benefits to FRS Employees for their stipend dollars and that part-time employees (not subs or temp employees) are also due FRS benefits. Wendy Farrell asked what led to the missed payments and what would be done to ensure that we do not have this problem again. Mr. Alfery explained that our operating procedure was not in alignment with FRS regulations which led to the missed payments and that we need to update our policy and the SOP document for the Director of Operations.

Mr. Alfery followed the FRS Audit update with information on our campus improvement. He indicated that the majority of the work has been completed and that we are slated to be under budget.

Mr. Mezzina spoke about the review of our Mission and Vision Statement. He let the board know that we will discuss it at the beginning of the school year and provide an update at the October board meeting. He then provided information on enrollment, letting the board know that we may not make our projection of 455 students.

The final item discussed in the board meeting was how we would like recognize Dr. Grimm and Dr. Cafiero for their service to the school. It was determined that we would name the auditorium after them and have a naming ceremony in the second semester pf this school year.

The meeting was adjourned at 9:55